





















655 South Airport Road - Decatur, Illinois - 217.428.8839 - www.lampstandpc.org

# **Job Description - Senior Pastor / Head of Staff**

Responsibilities: Fulfill the office of Pastor and Head of Staff at Lampstand Presbyterian Church under the direction of Jesus Christ, guiding us in our mission "To Know Jesus as Savior and Lord and to Make Him Known". This objective should be accomplished by the means outlined in this document.

### **Spiritual Leadership of the Church**

- Oversee the spiritual health and maturity of Lampstand Church
- Nurture the work of Holy Spirit in the life of the congregation
- Preach the Word of God through interpretation of scripture and exhortation
- Plan and coordinate church services with worship and technology teams
- Lead weekly Bible Study using the Old and New Testament
- Administer the sacraments, perform confirmations, weddings, and funerals
- Advocate, support, and serve as Head Spiritual Director for the Lost Bridge Great Banquet
- Intentionally and joyfully participate in the life of the presbytery and ECO, and encourage the participation of the congregation and its leaders in the same.

#### Administration

- Serve as Head of Staff: providing direction, support, and encouragement
- Build committees within the church, appoint chairpersons, and provide direction
- Provide counseling and crisis intervention for members of the congregation
- Oversee hospital, nursing home, and shut-in visitations
- Oversee outreach to church visitors and potential members
- Moderate Session and Congregational meetings
- Support and continue to build the existing ministries of Lampstand
- Set vision and initiate new ministries as the Spirit leads







# Mission Study 2021



# **Our Mission Statement:**

# "To Know Jesus as Savior and Lord and to Make Him Known"



The Vision

We believe if anyone ever asks what this church is about, our Mission Statement is our purpose. Our life as a church is always focused around knowing Jesus as Savior and Lord and making him known to those we touch individually and as a church. We have a goal. We have a mission. This is also a measuring tool in our church. We measure our activities from worship to luncheons and mission work according to that purpose. We can ask this question of everything we do. Does this program help us to make Jesus known?

This gives us the ability to establish the reality of church in life. We are the Body of Christ. Jesus is the Head. That is what we believe. We are about becoming what we say we believe. We are a working body and a loving fellowship empowered by the Holy Spirit. The church is people, not a building. We desire to be a living church that shows God's love to every person we encounter, both member and visitor alike. We believe the world is dying to see a living example of the power of God resting on people. May we be that living example of the Body of Christ Jesus.

#### OUR STORY

The journey to Lampstand Church began in the decade after World War II. Decatur's rapid growth to the south and east of Lake Decatur convinced the Decatur Council of Churches that a suburban church was needed. A 10-acre site called Shady Acres was purchased by the Presbytery of Springfield where the church building would eventually be built.

On February 26,1956, the tentatively named Community Presbyterian Church would hold its first worship service at the Sportsman's Club. Later that year the church moved to Muffley School. Rev. David McConaughy became its first pastor. Ground was broken for the new church building in May 1959. Just over a year later in June 1960, the congregation of 225 members moved to their new church home, renaming it Woodland Chapel.

In October 1968, Woodland Chapel merged with North Fork Presbyterian Church. During the following 15 years the growing church added the North Fork Education wing and a manse. The fellowship hall was remodeled, and a bell tower was erected. Woodland Chapel became a part of the Presbytery of Southeastern Illinois. A pavilion was built in 1990 where outdoor worship services and activities took place.

A forty-year reunion celebration took place in 1996. Two years later in 1998, Rev. Jack Pitzer was called to pastor Woodland Chapel. He introduced church members to the Great Banquet, a 3-day course in Christianity, which he authored and brought to Decatur. The church building was remodeled with accommodations for the 3-day event, including showers and the enclosure of the pavilion to function as a conference center. The Lost Bridge Great Banquet held is first weekend in May 1999 and has held 117 banquets to date.

The Woodland Chapel mission statement was amended to read: "To Know Jesus as Savior and Lord, and to Make Him Known". As we have made Jesus known and grown the congregation, it became apparent that we had also outgrown the church building. In 2007, a Vision Committee was formed to start a growth and expansion plan. The decision was made by the congregation to buy the Glad Tidings church property. In 2008 the congregation took ownership of the property and began a major renovation to accommodate the Great Banquet. In January 2009, the first worship service was held, and later that spring the Great Banquets took place.

Along with the move to a different location came the questions, "Who are we? What is our identity as a church? We were no longer located in the woods and are no longer a chapel (small church). We felt called to be a lampstand church in the community. In the fall of 2009 Woodland Chapel became Lampstand Presbyterian Church. The sanctuary in the Education Building became Woodland Chapel, in tribute to our beginnings.

In 2016, Lampstand Church separated from the PCUSA, and joined The Covenant Order of Evangelical Presbyterians (ECO), and is a member of the Presbytery of the Harvest. Currently we are in transition and looking forward to welcoming our new Pastor.





#### **LEADERSHIP**

Senior Pastor / Head of Staff Church Session Board of Deacons Ministry Staff

#### MINISTRIES ON SITE

Lost Bridge Great Banquet/Awakening
SOZO
Stephen Ministry
Under His Wings Healing Room
Bible Studies
Adult and Youth Mission Trips
Sunday School (Children, Youth and Adults)
Children's Church
House Church Ministry
WVMBR Online Radio Station
Right Now Media
Food Pantry

#### HOST TO:

#### OUR PEOPLE IN MINISTRY/MISSION

Covenant Baptist (New Church Development)
Red Cross Blood Drives
Boy Scouts
Thanksgiving Basket Project
Prayer Shawl Ministry
Angel Tree

Mission Trips to Spicy Grove Youth Center,
Jamaica
Serving Meals to homeless at Good Samaritan Inn
Decatur House of Prayer
Delivering Meals on Wheels
Backpack Project for the homeless at Oasis Day
Center & God's Shelter of Love





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## "To Know Jesus as Savior and Lord and to Make Him Known"

**To Apply:** Please submit a Statement of Faith and Resume to <a href="mailto:lampstandpnc@gmail.com">lampstandpnc@gmail.com</a>.

Average Worship Attendance: 115 On-Site, 110-190 Online Weekly Views (Pre-COVID average, 255)

Leadership Structure: Senior Pastor, Elders, Deacons, Ministry Staff

**Paid Staff Positions:** Senior Pastor, Director of Christian Education & Congregational Life, Administrative Assistant, Treasurer, Worship Leader, Custodian, Nursery, Technical Staff

**Our Community:** The city of Decatur is located in the heart of central Illinois in Macon County. Decatur is the largest city in Macon county with a population of approximately 72,000, the county having a population of about 104,000. Surrounding the city of Decatur are the smaller towns of Forsyth, Warrensburg, Harristown, Macon and Maroa, to name a few, that are all a part of our agricultural region of Illinois. Lake Decatur provides great boating and fishing activities, as well as a wide variety of reasonable residential options with beautiful views.

Decatur is home to Millikin University and Richland Community College providing numerous educational programs and opportunities. The city is located 40 miles west of the University of Illinois in Champaign/Urbana, 50 miles south of Illinois State University in Normal and 35 miles southeast of Lincoln Christian University in Lincoln. Many students commute to these schools by convenient highway access from the Decatur area.

In the Decatur and surrounding town schools are several options for K-12 education. There are public schools, parochial schools and a charter school. Between schools and community organizations the whole spectrum of sports for all age levels is available. For children of all ages is the Scovill Zoo and Children's museum. Due to open in the summer of 2021 is the Overlook Water Park and re-opening of the adjacent Miniature Golf Course. The Decatur Park District manages two 18-hole golf courses.

Decatur is known as the Soybean capital of the world, home to soybean and corn processing businesses Archer Daniels Midland and Tate & Lyle. Caterpillar's large mining truck manufacturing facility is also here. Decatur is home to the Decatur Area Arts Council, the Devon Amphitheatre on Lake Decatur and the Millikin Decatur Symphony Orchestra at Millikin University. Our city has a vibrant downtown with a variety of small businesses and restaurants. Decatur has a municipal airport with connecting flights to St. Louis and Chicago.

Our small-town atmosphere provides a great place to raise families, with the advantage of being positioned a reasonable driving distance to many larger metropolitan areas to visit. Decatur is located 40 miles east of the state capital of Springfield where one can visit the Abraham Lincoln Presidential Museum and Library. The large cities of St. Louis, Indianapolis and Chicago offer abundant opportunities to visit museums, theatres and shopping areas.

**Worship Services:** Lampstand currently operates with one worship service at 9:30 A.M. Our worship style is contemporary and features a worship band. Following the worship music portion of the service, children in Kindergarten - 5<sup>th</sup> grade depart the sanctuary to attend Children's Church. We have a brief time for fellowship from 10:30-10:45 A.M. followed by Adult Bible Study and Children's Sunday School at 10:45 A.M. Nursery care is available during the service and Bible Study for infants through age 5.

**Budget and Financial Goals:** Lampstand is a healthy church financially. We operate with a balanced budget each year and seek to be good stewards of God's money. Our mortgage was originally \$2 million when our property was purchased in 2008. Since then, it has been reduced to \$650 thousand.

**Position to be Filled:** Senior Pastor / Head of Staff

**The Role:** Full Time Senior Pastor who will lead in spiritual direction and will hold the responsibility as Head of Staff for our church. This individual will continue to develop Christian leadership and drive spiritual growth within our church community.

**Educational Requirement**: Candidates should have completed a Master of Divinity from an accredited theological seminary in Biblical or Theological studies.

**Ordination Requirement:** Candidates must hold their ordination in ECO or be received as an affiliate pastor by the Presbytery of the Harvest.

#### **Strengths:**

- Understand fully and support scripture-based doctrine
- Willing to pray, serve, and provide spiritual leadership to the congregation, staff, and governance of the church community
- Strong gifting in biblical teaching
- Supports the study and use of charismatic and spiritual gifts
- Strong interpersonal skills

#### **Responsibilities:**

#### **Spiritual Health**

- Oversee and nurture the spiritual health and maturity of Lampstand Church
- Preach the Word of God through interpretation of scripture and exhortation
- Plan and coordinate church services with worship and technology teams
- Lead weekly Bible Study using the Old and New Testament
- Administer the sacraments
- Perform baptisms, confirmations, weddings, and funerals
- Advocate, support, and serve as Head Spiritual Director for the Lost Bridge Great Banquet

## Administration

- Serve as Head of Staff: providing direction, support, and encouragement
- Build committees within the church, appoint chairpersons, and provide direction
- Provide counseling and crisis intervention for members of the congregation
- Oversee hospital, nursing home, and shut-in visitations
- Oversee outreach to church visitors and potential members

#### Administration Cont'd.

- Moderate Session and Congregational meetings
- Support and continue to build the existing ministries of Lampstand
- Intentionally and joyfully participate in the life of the presbytery and ECO, and encourage the participation of the congregation and its leaders in the same.

#### Characteristics

- Strong leadership and leader development
- Strong biblical teacher with life application focus
- Energetic, empowering, and people oriented
- Experience in multi-staff ministry

## **Compensation Package**

- Experience based salary with housing Allowance. Range: \$65,000 to \$85,000/year
- Pension (10% gross effective salary) and social security offset
- ECO Medical and Term Life/Disability Insurance
- Auto/mileage expense allowances (minimum \$4,000, vouchered)
- Study Leave and professional development expense allowances
- Annual Vacation and Study leave

#### **References for Additional Information:**

Dr. Jan Armstrong – current Transitional Pastor 805.440.2367 <u>janarmstrong@mac.com</u>

Pam Haycraft – Director of Christian Education and Congregational Life 217.428.8839 <u>pam.haycraft@lampstandpc.org</u>

Matt Kuzel – Church Member 217.519.0512 <u>mrkuzel@kurentsafety.com</u>

#### **Pastor Nominating Committee Chairperson(s):**

Mark Gadberry 217.972.9672

PNC email: lampstandpnc@gmail.com Personal email: <a href="mailto:mopar2ya15@gmail.com">mopar2ya15@gmail.com</a>

Tara Nickerson 217.791.7291

PNC email: <a href="mailto:lampstandpnc@gmail.com">lampstandpnc@gmail.com</a>
Personal email: <a href="mailto:nickersontara@gmail.com">nickersontara@gmail.com</a>

#### Clerk of Session:

Sue Edie 217.672.3364 suelue444@reagan.com

<b>Endorsements:</b>	
Pastor Nominating Committee – Tara Nickerson	
Signature:	
Clerk of Session – Sue Edie	
Signature:	Date:
Presbytery -	_
Signature:	Date:

To Apply: Please submit a Statement of Faith and Resume to <a href="mailto:lampstandpnc@gmail.com">lampstandpnc@gmail.com</a>.