



655 South Airport Road - Decatur, Illinois - 217.428.8839 - www.lampstandpc.org

# Job Description - Senior Pastor / Head of Staff

Responsibilities: Fulfill the office of Pastor and Head of Staff at Lampstand Presbyterian Church under the direction of Jesus Christ, guiding us in our mission "To Know Jesus as Savior and Lord and to Make Him Known". This objective should be accomplished by the means outlined in this document.

### Spiritual Leadership of the Church

- Oversee and enhance the spiritual health and maturity of Lampstand Church.
- Nurture the work of Holy Spirit in the life of the congregation.
- Preach the Word of God through interpretation of scripture and exhortation.
- Plan and coordinate church services with worship and technology teams.
- Lead weekly Bible Study using the Old and New Testament.
- Administer the sacraments.
- Perform confirmations, weddings, and funerals.
- Provide mentorship for spiritual growth of the leadership team.
- Shepherd & counsel God's people with love, compassion, and spiritual truth.
- Advocate, support, and serve the Lost Bridge Great Banquet.

### Administration

- Serve as Head of Staff: providing direction, support, and encouragement to personnel.
- Mentor and support committees within the church and appoint chairpersons.
- Provide counseling and crisis intervention for members of the congregation.
- Oversee hospital, nursing home, and shut-in visitations.
- Be instrumental in outreach to church visitors and community fellowship opportunities.
- Moderate Session and Congregational meetings.
- Support and continue to foster the existing ministries of Lampstand.
- Assist leadership in setting vision which is supported by ministries in the church.
- Steward finances in alignment with established budget.
- Facilitate capital campaigns to address financial needs of the church.























# TO KNOW JESUS AS SAVIOR AND TO MAKE HIM KNOWN.

# **Our Mission Statement:**

"To Know Jesus as Savior and Lord and to Make Him Known"



# **Our Vision:**

Our life as Lampstand Church is to first know Jesus as Savior, then acknowledge him as Lord of our lives as we focus on making him known to others through our love. We believe Lampstand is a piece of the larger Body of Christ where Jesus is the head. We are empowered by Holy Spirit to be a working body and a loving fellowship who meet people where they are as they grow in their walk with Christ. We want to be a community minded Church that is without walls where relevant worship, fellowship and service are vital for spiritual growth. We believe that the world is craving the love of God and we seek to be the living example of the power of God resting on people.

# **Our Story**

The journey to Lampstand Church began in the decade after World War II. Decatur's rapid growth to the south and east of Lake Decatur convinced the Decatur Council of Churches that a suburban church was needed. A 10-acre site called Shady Acres was purchased by the Presbytery of Springfield where the church building would eventually be built.

On February 26, 1956, the tentatively named Community Presbyterian Church would hold its first worship service at the Sportsman's Club. Later that year the church moved to Muffley School. Rev. David McConaughy became its first pastor. Ground was broken for the new church building in May 1959. Just over a year later in June 1960, the congregation of 225 members moved to their new church home, renaming it Woodland Chapel.

In October 1968, Woodland Chapel merged with North Fork Presbyterian Church. During the following 15 years, the growing church added the North Fork Education wing and a manse. The fellowship hall was remodeled, and a bell tower was erected. Woodland Chapel became a part of the Presbytery of Southeastern Illinois. A pavilion was built in 1990 where outdoor worship services and activities took place.

A forty-year reunion celebration took place in 1996. Two years later in 1998, Reverend Jack Pitzer was called to Woodland Chapel. He introduced church members to the Great Banquet, a 3-day course in Christianity, which he authored and brought to Decatur. The church building was remodeled with accommodations for the 3-day event, including showers and the enclosure of the pavilion to function as a conference center. The Lost Bridge Great Banquet held its first weekend in May 1999 and as of Spring 2024, has held 131 banquets to date.

The Woodland Chapel mission statement was amended to read: "To Know Jesus as Savior and Lord, and to Make Him Known". As we made Jesus known, the congregation grew and it became apparent we had also outgrown the church building. In 2008 the congregation took ownership of the property at 655 South Airport Road and began a major renovation to accommodate the Great Banquet. In January 2009, the first worship service was held.

Along with the move to a different location came the questions: "Who are we? What is our identity as a church? We were no longer located in the woods, nor are we a small chapel. We felt called to be a lampstand church in the community. In the fall of 2009 Woodland Chapel became Lampstand Presbyterian Church. The sanctuary in the Education Building became Woodland Chapel, in tribute to our beginnings.

In 2016, Lampstand Church separated from the PCUSA, and joined The Covenant Order of Evangelical Presbyterians (ECO) and is a member of the Presbytery of the Harvest. Reverend Jack Pitzer retired, and Lampstand spent a season with Pastor Russell Muilenburg until he was called to be closer to family in Iowa. Currently we are seeking out and looking forward to welcoming our new Pastor.





# Leadership

Senior Pastor / Head of Staff Church Session Board of Deacons Ministry Staff

# **Ministries On Site**

Lost Bridge Great Banquet
Adult and Youth Mission Trips
Sunday School (Children, Youth and Adults)
Adult Bible Study
Women's Bible Study
Children's Church
House Church Ministry
Right Now Media
Sozo
Daughter's
Activating Acts
The Sisterhood
Ramp Ministry
Annual Thanksgiving Dinner
Revivals

# **Host To**

Our People In Ministry/Mission

Lampstand Preschool
Avodah Community Ministry
Covenant Baptist (New Church Development)
Red Cross Blood Drives

WVMBR Online Radio Station
Under His Wings Healing Room
Serving Meals to homeless at Good Samaritan Inn
Delivering Meals on Wheels
Northeast Community Fund
March for Jesus





# **Lampstand Preschool**

Lampstand Preschool was designed with a desire to give families in our community a place where their preschoolers can grow and thrive. Our first class was held on August 21, 2023. Presently we have 8 students in our 4-year-old class and 12 students in our 3-year-old class. We know these are the years children experience the fastest physical, mental, social, and emotional growth. We believe that each child deserves an enriching environment to learn, grow and begin to shine their light into the world. We offer fundamental elements associated with an early learning center as well as the foundation of faith-based teachings rooted in our identity in Christ.

# The Great Banquet

Lampstand Church offers a weekend experience called the Great Banquet that allows each participant to meet with Jesus in a personal and profound way. The focus of these weekends is to deepen the faith of those who know Jesus or to introduce Jesus to those who are ready to receive him. The ultimate goal is for each person to know Jesus as Savior and Lord and to make Him known. After the weekend, each participant is challenged to continue the 3-day experience by serving Christ in local churches, homes, and workplaces; to live a life of grace; and to respond to higher levels of Christian discipleship. A men's weekend and a women's weekend are offered twice a year. Guests and team stay on the grounds of Lampstand Church, eat, worship, laugh, cry, and grow together in their faith walk with Jesus.



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# "To Know Jesus as Savior and Lord and to Make Him Known"

**To Apply:** Please submit a Statement of Faith and Resume to lampstandpnc@gmail.com.

**Average Worship Attendance:** 145; we also broadcast on WVMBR and Facebook.

Leadership Structure: Senior Pastor, Elders, Deacons, Ministry Staff

**Paid Staff Positions:** Senior Pastor, Director of Christian Education & Congregational Life, Administrative Assistant, Treasurer, Worship Leader, Custodian, Technical Director, Nursery Supervisor, and Nursery Staff

**Our Community:** The City of Decatur is located in the heart of central Illinois in Macon County. Decatur is the largest city in Macon County with a population of approximately 70,520, the county having a population of about 104,000. Surrounding Decatur are the smaller towns of Mt. Zion, Forsyth, Warrensburg, Harristown, Macon and Maroa, to name a few, that are all a part of our agricultural region of Illinois. Lake Decatur provides great boating and fishing activities, as well as a wide variety of reasonable residential options with beautiful views.

Decatur is home to Millikin University and Richland Community College providing numerous educational programs and opportunities. The city is located 40 miles west of the University of Illinois in Champaign/Urbana and 50 miles south of Illinois State University in Normal. Many students commute to these schools by convenient highway access from the Decatur area.

In Decatur and surrounding towns there are several options for K-12 education. There are public schools, parochial schools, and a charter school. Between schools and community organizations the whole spectrum of sports for all age levels is available. For children of all ages, is the Scovill Zoo and Children's Museum as well as Overlook Adventure Park which consists of a waterpark, miniature golf, ropes course, and batting cages. The Decatur Park District also manages two 18-hole golf courses.

Decatur is known as the Soybean capital of the world, home to soybean and corn processing businesses Archer Daniels Midland and Primient. Caterpillar's large mining truck manufacturing facility is also here. Decatur is home to the Decatur Area Arts Council, the Devon Amphitheatre on Lake Decatur and the Millikin Decatur Symphony Orchestra at Millikin University. Our city has a vibrant downtown with a variety of small businesses and restaurants. Decatur has a municipal airport with connecting flights to Chicago.

Our small-town atmosphere provides a great place to raise families, with the advantage of being positioned a reasonable driving distance to many larger metropolitan areas to visit. Decatur is located 40 miles east of the state capital of Springfield where one can visit the Abraham Lincoln Presidential Museum and Library. The large cities of St. Louis, Indianapolis and Chicago offer abundant opportunities to visit museums, theatres, and shopping areas.

**Worship Services:** Sunday worship begins with a prayer session at 8:15 open to the congregation. Sunday School for Children and Adults starts at 9:15 followed by a fellowship opportunity. Worship service begins at 10:30 A.M. Our worship band plays contemporary music. Following the worship music and prior to the message, children, 5 yrs - 5<sup>th</sup> grade depart the sanctuary to attend Children's Church. Nursery care is available during service for infants through age 5. Following worship, there is prayer offered for individuals and families by the Under His Wings Prayer Team.

**Budget and Financial Goals:** Lampstand is a tithing church that strives to operate within a balanced budget each year in accordance with God's order. Our campus was purchased in 2008 for \$2.4 million. As of December 2023, our mortgage balance has been reduced to \$374,000, and we are on track to be debt free in three years.

Position to be Filled: Senior Pastor / Head of Staff

**The Role:** Full Time Senior Pastor who will lead in spiritual direction and hold the responsibility as Head of Staff for our church. This individual will continue to develop Christian leadership and drive spiritual growth within our church community.

**Educational Requirement:** Candidates should have completed a Master of Divinity from an accredited theological seminary in Biblical or Theological studies.

**Ordination Requirement:** Candidates must hold their ordination in ECO or be received as an affiliate pastor by the Presbytery of the Harvest. A pdf copy of ECO's tenets can be found <u>here</u>.

### **Responsibilities:**

### **Spiritual Leadership of the Church**

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- Steward finances in alignment with established budget.
- Facilitate capital campaigns to address financial needs of the church.

### **Strengths:**

- Fully understand, support, and teach scripture-based doctrine.
- Willing to pray, serve, and provide spiritual leadership to the congregation, staff, and governance of the church community.
- Strong gifting in biblical teaching.
- Supports the study and use of charismatic and spiritual gifts.
- Strong interpersonal skills.

### **Characteristics:**

- Strong leadership and leader development.
- Strong biblical teacher with life application focus.
- Energetic, empowering, and people oriented.
- Experience in multi-staff ministry.

### **Compensation Package:**

Total compensation package of \$81,000 to include:

- Annual Salary
- Pension (10% gross effective salary) and social security offset
- Medical and Term Life/Disability Insurance
- Auto/mileage expense allowances (\$2500 vouchered)
- Study Leave and professional development expense allowances
- Annual Vacation and Study leave

## **Pastor Nominating Committee Chairpersons:**

Matt Kuzel 217.519.0512

Tonya Rueff 217.972.7347

### **Clerk of Session:**

Tonya Rueff 217.972.7347 tonyarueff@yahoo.com